

State Center City Council
Regular Meeting Minutes
June 18, 2024

State Center City Council met in regular session on Tuesday, June 18, 2024, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Mayor Pfantz, Councilors: Darrow, Nichols, Grant, Quick. Absent: Shaffar. Others present: Atty Hillers, Eric Thompson, J. Toyne, M. Kielly, Chief Thomas, Chris Davis, Nick Fredericksen, Chief Pfantz, Ray Kohnert, Robyn Hobbs & Deputy Clerk Yates.

- Motion by Darrow, 2nd by Nichols to approve the consent agenda including Res. 24-68 monthly transfers in the amount of \$21,332.27. Motion passes 4-0 roll call.
- R. Kohnert requested an additional \$3,000 be approved for the Lincoln Valley Golf Course club house deck rebuild project. Additional substructure was in worse condition than expected. \$28,000.00 was previously approved for the project, the additional will bring total to \$31,000.00 Motion by Quick, 2nd by Grant to approve the additional \$3000.00 requested. Motion passes 4-0.
- Motion by Quick, 2nd by Darrow approving the hire of C. Ficken, A. Lasack and D. Craven as lifeguards for 2024 swim lessons at \$12.00/hour. Motion passes 4-0.
- J. Toyne gave an update on electric projects. He also explained a “Black Start” that occurred May 21st due to storms/tornados in the area which resulted in a longer than normal electric outage. He explained the required steps to recover.
- Thompson and Fredericksen reported on the status of the R/O water treatment project. Employee training is near completion with transfer from rural water to State Center water expected yet this week. A punch-list walk through is scheduled for tomorrow the 19th.
- Darrow moved to adopt Res. 24-69 approving payment \$60,497.50 to WRH, this will leave approximately \$150,000.00 as retainage to be paid on the project. Grant 2nd, Res. 24-69 is adopted 4-0 roll call. Quick moved to adopt Res. 24-70 approving change order #10 adding \$1,775.15 to the R/O contract price for air-release valve piping. Darrow 2nd, Res. 24-70 is adopted 4-0 roll call.
- Fredericksen gave a brief update on the lift station/lagoon project. A public hearing will be held July 16th at the regular council meeting. Total compliance with Iowa Department of Natural Resources requirements is required by February 2029. Darrow moved to proceed with the proposed split project with the new lift station construction starting spring 2025 and the wastewater treatment portion following that.
- Grant moved to approve the FY25 contract with Manatts in amount of \$38,780.00. Darrow 2nd; motion passes 4-0. The FY25 budget line item will be amended to add the FY24 contract amount of \$40,630.00 as both years are being paid out in FY25.
- Thompson reviewed the recent IDNR wastewater inspection report. Overall the inspection went well.
- Darrow moved to give Ordinance 382, an ordinance establishing new sanitary sewer rates, its second reading for passage. Nichols 2nd; motion passes 4-0 roll call.
- Darrow moved to adopt Res. 24-73 approving terms and conditions for purchase of the “Opera House” property, 119/121 E Main St., from West Marshall Community Schools. The purchase price is \$27,500.00. Res. 24-73 fails 2-2 roll call with Quick and Nichols voting nay.
- Chief Thomas gave some police dept. updates.
- Kielly reviewed his report to the council. The city will obtain quotes for the installation of tile to help with ponding in the southeast corner of the Figgins addition. Financing for the purchase of Schoppe ground south of the Figgins addition was discussed. \$540,000.00 will be borrowed as an interfund loan from the Electric Utility. Proposed repayment from general fund would be over 10 years with 2% interest, annual appropriated. The clerk will prepare the resolution for the July meeting. Kielly stated that a point of origin for the McCarthy property purchase has been determined. CGA will survey and plat. The purchase price for this property will be \$365,000.00 and be financed with a GO bond.

MICROBAC LABS	WASTE WATER TEST	396.00
MID-IOWA ENTERPRISE	PUBLICATIONS	444.70
MIKE WALTON	WINDOW CLEANING	55.00
JACKIE MORA	REBATE-APPLIANCE	50.00
MUNICIPAL MGMT	SURVEY OF HYDRANTS	1,500.00
NEW CENTURY FS	FUEL CHARGES	2,472.89
PARTNER COMMUN	PHONE/INTERNET/SERVICE	1,279.13
PETTY CASH FUND	REIMBURSEMENT	84.62
POSTMASTER	UB POSTAGE 3 MONTH	960.00
PRAIRIE WASTE	GARBAGE SERVICE	380.68
RANDY'S PEST CONTROL	PEST CONTROL	185.00
REGION 6 RESOURCE	TREE GRANT/R/O CDBG	2,207.00
J SIMMS	REIMBURSE EMT CLASS	796.98
TRI STATE LOCK	KEYS	66.00
US CELLULAR	FIRE/EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	321.10
WITMER PUBLIC SAFETY	OPERATING SUPPLY	207.33
CITY SUB-TOTAL		49,532.43
PAYROLL	05.24.24	29,330.45
PAYROLL	06.07.24	37,783.29
MENARDS	GOLF COURSE DECK	416.70
SPAHN & ROSE	GOLF COURSE DECK	17,438.43
IDR	WET	2,283.69
IDR	SALES/USE TAX	3,844.01
ADVANTAGE ADMIN	MONTHLY FEE	47.25
RPGI	DEPOSIT REFUND	86,852.31
CASEY'S	PD FUEL	110.27
SCHINDLER	ELEVATOR MAINT	2,805.59
CSB	ST IMPRV LOAN PYMT	90,292.50
IFA	SEWER LINING LOAN PYMT	53,190.00
IFA	R/O LOAN PYMT	130,414.66
PSN	MONTHLY FEE	74.95
MID-CYCLE CLAIMS PAID		454,884.10
DUSTY HILL	BLDG/GRNDS	60.00
B FUNKE	PROGRAM	16.00
ICN	UTILITY	10.14
PREMIER	COPIER MAINT	68.78
STATE CENTER	UTILITIES	338.70
INFOMAX	NEW COPIER	1,076.10
XEROX	OFFICE	44.50
REIMAN GARDENS	ADVENTURE PASS	300.00
EULENSPIEGEL		
PUPPETS	PROGRAM	490.00
MIDWEST ALARM	ANNUAL CONTRACT	871.68
AMAZON	PROGRAM/BOOKS	93.01
AMAZON	LoT	14.99
AMAZON	OFFICE	12.77
C. CRAWFORD	BLDG/GRNDS	95.00
CSB	LIBRARY LOAN PYMT	23,427.08
MIDWEST TAPE	DVDS	139.19
BAKER & TAYLOR	BOOKS	723.27
LIBRARY CLAIMS REPORTED		27,781.21